

CLAN FORSYTH SOCIETY OF AUSTRALIA
QUEENSLAND BRANCH
Rules 2008

1. NAME:

The name of the Society is:

**CLAN FORSYTH SOCIETY OF AUSTRALIA
(QUEENSLAND BRANCH)**

2. OBJECT:

The objects of the Society are:

- 2.1 To act to continually promote the Clan Forsyth Society of Australia by stimulating and co-operating with individual families and groups of Forsyth descendents throughout Queensland and other States of Australia.
- 2.2 To encourage a sense of kinship between Forsyth's as above, to bring them into fellowship and to co-ordinate activities with each other.
- 2.3 To arrange gatherings to enable Clan members in Queensland and elsewhere in Australia to meet the Clan Chief and Forsyth's from other countries.
- 2.4 To arrange assistance and visits to members of the Clan, young and old, who are ill, bedridden, lonely or in need.
- 2.5 To arrange meetings with other Branches, which may be formed.
- 2.6 To elect delegates to and to meet delegates of the other branches in Australia.
- 2.7 To endeavour to find employment for members of Forsyth families, particularly young people.
- 2.8 To arrange introductions for Australian Clan members to Clan associations in other countries.
- 2.9 To co-operate fully with representatives appointed by the Clan Chief.
- 2.10 To gather records of families of the Clan in Australia, to encourage families to research and record their family history and family tree.
- 2.11 To endeavour to compile a national history of Forsyth families.
- 2.12 To receive and pass on news and information on Clan activities in Scotland and the rest of the world,

- 2.13 To maintain a register of members' families and to keep such register updated.
- 2.14 To promote interest in the Clan history and origins.
- 2.15 To investigate and develop contacts with the Scottish community in Queensland and elsewhere.
- 2.16 To promote participation in gatherings, celebrating and other events relating to Clan Forsyth, particularly those at which the Clan Chief may be present.
- 2.17 To record Clan events in the branch.
- 2.18 To raise funds by annual subscription to support the objectives and the programme of the Society.
- 2.19 To give financial support to other organizations for purposes consistent with the objectives of the Society or of benefit to the Clan.
- 2.20 To keep the Clan Chief informed of branch activities.
- 2.21 To celebrate at an annual event the re-instatement of the Clan Forsyth.
- 2.22 To carry out any other acts which are consistent with the foregoing objectives or which are in the interest of the members of Clan Forsyth generally.

3. PATRON:

The patron of the Society shall be the Clan Chief. The current Clan Chief is:

Chief Alistair Charles William Forsyth of that Ilk, Baron of Ethie

4. MEMBERSHIP:

- 4.1 The following persons shall be entitled to be members of the Society.
 - (a) Persons bearing the name Forsyth (however that name is spelt, including persons of the name Forsyth, Forsythe. Forsyte or Forsayth) and their descendents and spouses.
 - (b) Persons invested into Clan Forsyth by the Clan Chief and their descendants and spouses.

- (c) Persons other than above invited by the Society to be members due to their having rendered special services to the Clan or the Society or their having particularly close associations with the Clan or the Society.

4.2 Persons entitled to membership shall be admitted upon application to the Committee accompanied by payment of membership fees as determined by the Committee from time to time.

4.3 There shall be the following types of membership:

Ordinary: Persons of or over the age of 18 years.

Joint Membership: Couple

Life Member: A member who in the opinion of the Committee has rendered dedicated lengthy or special service to the Society and accepted at the Annual General Meeting by members

4.4 Each of the following members is entitled to one (1) vote at any General Meeting of the Society.

- (a) Ordinary member
- (b) Joint member – one vote each
- (c) Life member

4.5 The Committee may by special resolution:

- (a) expel from the Society, or
- (b) refuse to admit to membership of the Society,

any persons who, in the opinion of the Committee, has been guilty of conduct injurious to the Clan or the Society.

No such resolution shall take effect until the person in respect of whom it has been passed has been notified of the resolution and has been given the opportunity to be heard by the Committee in relation to the resolution.

5. GENERAL MEETINGS:

- 5.1 A meeting of the members of the Society, to be called the Annual General Meeting, shall be held once in every calendar year for the purpose of conducting the following business:-
- (a) Election of office bearers;
 - (b) Election of the Committee;
 - (c) Presentation of annual accounts;
 - (d) Hearing of annual reports by the President and Treasurer;
 - (e) Such further business as may be brought to the notice of the meeting.
- 5.2 The Annual General Meeting shall be held in Queensland and shall be held not less than seven (7) and not more than fifteen (15) calendar months after the previous Annual General Meeting.
- 5.3 Meetings of the members other than the Annual General Meeting shall be called general meetings.
- 5.4 General meetings shall be held upon a resolution to that effect being passed by the Committee or upon written request being made to the Secretary by eight (8) members of the Society who shall, if required by the Secretary, pay to the Secretary the estimated expenses of calling and holding such a meeting.
- 5.5 The Secretary shall give at least two (2) weeks written notice to all members of the date, time and place of any general meeting and of the general nature of business to be transacted at the meeting, and, if the Secretary has received notice thereof, of any special resolution proposed to be moved.

6. OFFICE BEARERS:

- 6.1 The following office bearers shall be elected by ordinary resolution at the Annual General Meeting and shall have the duties set out hereunder:
- (a) PRESIDENT
 - (i) The President shall preside as Chairman at all general meetings and Committee Meetings;

- (ii) The President shall report to the Annual General Meeting and each Committee Meeting upon events of interest occurring since the date of the last Annual General Meeting or Committee Meeting as the case may be.

(b) VICE PRESIDENT

The Vice President shall preside at General Meetings and Committee Meetings in the absence of the President.

(c) SECRETARY

- (i) The Secretary shall keep complete minutes of General Meetings and Committee Meetings;
- (ii) The Secretary shall record all correspondence and keep records of social gatherings and other events of interest to the Society;

(d) TREASURER

- (i) The Treasurer shall be responsible for the day to day operation and recording of the Society's financial transactions;
- (ii) The Treasurer shall keep all financial records required to be kept pursuant to these Rules;
- (iii) The Treasurer shall report to each Annual General Meeting and Committee Meeting upon the financial position of the Society and shall obtain approval for payments made or to be made by the Society.

6.2 The Society in General Meeting or the Committee may by ordinary resolution appoint such other office bearers with such duties as the Society or the Committee, as the case may be, shall think fit.

6.3 The Society may by ordinary resolution in a General Meeting remove any office bearer from office and may appoint any member to any office to fill a casual vacancy.

6.4 The Committee may by ordinary resolution appoint any member to any office to fill a casual vacancy but, in the case of the President, the Vice President shall only hold office until the next General Meeting thereafter, but may stand for re-election to that office.

7. COMMITTEE:

- 7.1 The affairs of the Society shall be managed by a Committee (to be called “the Committee”). The Committee shall be subject to the directions of the members in General Meeting.
- 7.2 The Committee shall be made up of not less than seven (7) and not more than eleven (11) persons, all of whom shall be members of the Society. The President, Vice President and Secretary and Treasurer shall be members of the Committee.
- 7.3 The business of the Committee shall be transacted at meetings of the Committee. All members of the Committee shall be given reasonable prior notice of meetings. The Committee may appoint sub-committees which shall report to and be subject to the directions of the Committee.

8. PROCEDURES AT MEETINGS:

- 8.1 General Meetings and Committee Meetings shall follow usual meeting procedures. The following procedures will be adopted at all meetings.
- 8.2 Chairman: The President, and in his absence, the Vice President, shall be Chairman at all meetings. If neither the President nor the Vice President is present, a Chairman shall be elected from among those present.
- 8.3 Quorum:
 - (a) The quorum for all General Meetings shall be twelve (12). If a quorum is not present at a General Meeting the meeting shall be adjourned to a later date and all members shall be given notice of the adjourned meeting. If at the adjourned meeting no quorum is present half an hour after the time appointed for the commencement of the meeting, business may be conducted without a quorum.
 - (b) The quorum for Committee Meetings shall be one (1) more than half the number of committee members as at the date of the meeting. If a quorum is not present at a Committee Meeting business may still be conducted subject to ratification by a subsequent Committee Meeting at which a quorum is present.
 - (c) No special resolution may be passed at any meeting unless a quorum is present.

8.4 Proxies:

A financial member who is unable to attend the Annual General Meeting shall notify the Chairman in writing if they desire another financial member to cast a proxy vote on their behalf.

8.5 Special Resolutions:

Resolutions required by these Rules to be passed as special resolutions shall only be validly passed if two (2) weeks written notice of the resolution to be moved has been circulated to all persons entitled to attend and vote at the meeting and the resolution is passed by two thirds of those present and entitled to vote at the meeting.

Amendments may be made to a proposed special resolution provided that those amendments do not alter the general nature of the resolution as notified to persons entitled to attend and vote. If a majority of four-fifths of persons entitled to attend and vote upon a special resolution waive in writing the requirements to receive notice of a special resolution, such special resolution may be validly carried without notice or sufficient notice having been given.

8.6 Minutes:

The Secretary, or a member otherwise deputised, shall keep and record minutes of every meeting. The minutes, once accepted, shall be signed by the Chairman of the next succeeding General Meeting or Committee Meeting as the case may be.

8.7 Disputes:

All questions and disputes regarding meeting procedure and the interpretation of these Rules shall be referred to and decided by the Chairman.

9. ACCOUNTS AND BANKING:

9.1 The Committee shall cause proper accounting records to be kept including the following:-

- (i) Cheque book,
- (ii) Deposit book,
- (iii) Cash book, and
- (iv) Receipt book.

- 9.2 A reconciliation and statement of receipts and payments shall be prepared by the Treasurer before every Annual General Meeting and shall be presented to the Annual General Meeting for approval.
- 9.3 The Society shall have a trading account, to be styled the Clan Forsyth Society Australia (Queensland Branch) Account, at such bank as shall be approved by the Committee from time to time. The signatories of the account shall be any two of the President, Vice President, Secretary, Treasurer and any other persons appointed by the Committee for that purpose.
- 9.4 No expenditure of funds of the Society shall be made without the approval of the Committee. Sums of less than \$50.00 may (subject to subsequent approval being obtained) be paid without the prior approval of the Committee.
- 9.5 Expenses incurred by members on behalf of the Society shall (subject to the approval of the Committee) be reimbursed by the Society.

10. NOTICES:

Any notice required to be given to a member of the Society or the Committee may be given personally or by sending such notice by pre-paid post to the address supplied by him or her to the Society. If notice is given by post, the notice shall be deemed to have been given three days after the date of posting. Notice of Committee Meetings may be given by telephone or verbally to those present at the preceding Committee Meeting.

11. WINDING UP:

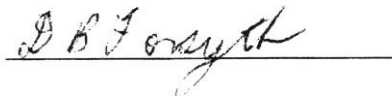
If for any reason the Society shall cease to function, the assets of the Society will be disposed of as follows:-

- 11.1 A General Meeting shall be convened for the purpose of considering the disposal of the assets and, if approved by a special resolution of the members, the assets may be used for a purpose consistent with the objects of the Society;
- 11.2 In the absence of such a resolution, the assets shall be given to another society in Australia connected with Clan Forsyth;
- 11.3 If such a society does not exist or is unable or unwilling to receive such a gift, the assets shall be made available to the Clan Chief for the purposes and benefit of Clan Forsyth.

12. VARIATIONS OF RULES:

These Rules may be varied by special resolution of the Society in General Meeting.

These Rules have been authorised by the President of the Clan Forsyth Society of Australia (Queensland Branch) on 31 August 2008 at Flinders Park, Peak Crossing, Queensland after being unanimously accepted at the General Meeting held at the same place and on the same day (Reference: Minutes of the General Meeting dated 31 August 2008).

A handwritten signature in cursive script, appearing to read 'D B Forsyth', is written over a horizontal line.

Date: 31 August 2008

Donald Basil Forsyth
President
Clan Forsyth Society of Australia (Queensland Branch)